

1 ACADEMIC PROFESSIONAL ADVISORY COMMITTEE

2 Minutes

3 November 11, 2010

4 9:00 a.m. Brookens 204D

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6 1) Call to Order

- 7 a. Jerry Burkhart called the meeting to order at 9:06 a.m.  
8 b. Members present include Clay Bellot, Jerry Burkhart, Jeannie  
9 Capranica, Dick Schuldt, John Snyder, Natalie Taylor, and Amanda  
10 Winters.  
11 c. Guests include Tammy Craig, Gayle Kilbury, Patti Sims, Wes  
12 Weisenburn and Ed Wojcicki.

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14 2) Approval of Agenda

- 15 a. Motion to approve was made by Natalie Taylor.  
16 b. The motion was seconded by Clay Bellot.  
17 c. Motion approved.

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19 3) Approval of Minutes

- 20 a. Updates noted by Jerry and Natalie: Line 34 should be updated to add  
21 Brian Leonard's name. Line 47 should be updated to say UPPAC  
22 rather than APAC. Line 132- interim was misspelled.  
23 b. Jeannie Capranica made the motion to approve with changes  
24 c. Clay Bellot seconded the motion.  
25 d. Motion approved.

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27 4) Old Business

- 28 a. UPPAC update  
29 Jerry noted that emails had gone back and forth between UPPAC and  
30 President Hogan about the role of UPPAC in the ARR discussion. It is  
31 UPPAC's opinion that AP's should have a role in the implementation  
32 phase. The implementation has been tasked to U of I Human  
33 Resources. Jerry spoke with Maureen in HR and they are going to put  
34 together a steering committee for implementation. Three  
35 representatives from UPPAC , one rep from each campus, will be  
36 asked to sit on this committee. Jerry suggested that it might be the  
37 three APAC chairs that will be asked to join the committee. Whoever  
38 is chosen, they will be asked to serve beyond their elected APAC  
39 terms, in order to insure committee continuity and stability. Other  
40 AP's may be asked to serve on sub-committees that are created from  
41 this group. Jerry noted that some of the major issues that AP's hope to  
42 address would be: professional development for AP's and career  
43 ladders. Jerry is very optimistic that there will be AP representation on  
44 this committee.

- b. UPPAC newsletter- Brian Leonard and Amanda Winters are UIS reps for this project. There probably won't be a newsletter this Fall- but they are shooting for one in the spring semester.
- c. APAC brochure- The names in the APAC listing have been updated. Natalie asked if Patti Sims would still be referred to as the Provost representative, even with upcoming title changes. Patti stated that during this interim period we should leave it the same. This may have to be changed to VCAA in the future. The APAC Brochure was approved with updates for printing.
- d. Holiday party- the website lists the wrong date. The party will be held Thursday the 16th not Wednesday the 15th. Change to be made by Clay. Donations from units around campus will be gathered. Tyler Tanaka is leading the Holiday party subcommittee.

5) New Business

CSAC and APAC exec committees will meet to talk about Senate representation strategy. They will meet next Tuesday to discuss this issue and see how they want to proceed. They will probably begin approaching the subject in January or February. A report will be made to APAC about the meeting. Dick noted that some of the opposition can come from an attitude of being “rule-oriented”. The rules should be changed so that a rep and an alternate from APAC will be elected. If it's not in the rules, they are not going to allow it.

6) Committee Updates

a. Campus Senate – Dick Schuldt

- i. Senate met twice since last meeting. The most relevant item is the discussion and response to the new BOT proposed changes. Two senate meetings ago- there was a lengthy discussion of concerns. The BOT did not ask for a vote- just for input. The last meeting the senate discussed and voted on the proposed changes. There were only two abstentions. The Senate left the discussion about the new VP of health services to the other campuses. They emphasized that the change in title of chancellor does not change the job duties of the chancellor. UIUC disapproved of the proposals and UIC seemed to approve of the changes. The BOT will get all of these senate responses to consider at their next meeting. These changes are being pushed through because they are holding up chancellor searches. Jerry noted that the UIS SGA unanimously endorsed these proposed changes.

There was also a first reading on a proposal to make a standing committee out of a provost committee on academic integrity and freedom. This committee would be made up of tenured faculty. Please see the Campus Senate meeting minutes for further information:

October 22<sup>nd</sup>, meeting:

<http://www.uis.edu/campussenate/docs/agendas/101022.html>

November 5<sup>th</sup> meeting:

<http://www.uis.edu/campussenate/docs/agendas/101105.html>

b. CRC – Tammy Craig

CRC is deciding on agenda items. Further discussion was held on the meeting with the CRC guest about over-arching themes. Because of new members - we will be going back to review some past guests and to bring new folks up to date. CRC will be reviewing grievance procedures from other campuses. With all of the administrative review and restructuring happening- we need to review procedures and processes to make sure we are up to speed. Jerry stated that the ARR will most probably bring up issues that the CRC can research and cover.

c. APAC Website – Clay Bellot

The holiday party dates are now updated on the website. Jerry noted that there had been a problem accessing some archive minutes- Clay was going to look into the issue.

d. CSAC

CSAC discussed the proposed Mike Love scholarship. The committee is trying to contact his wife to verify if the name change would be appropriate.

7) Extra notes:

Jerry noted that an issue had arisen with a unit on campus wanting to waive the on-campus notification of job openings. Jerry spoke with Bob Lael about this policy. The unit who had inquired was told that this is an HR policy and not an AP one- but APAC strongly supports it. This unit rep will be invited to attend the December meeting if they want to bring up these issues for APAC approval. The unit is arguing that their hires would not come from internal candidates and that their potential hiring pools would be affected by this one week waiting period. CSAC also approves of the enforcement and continuation of this policy. Jerry stated that these openings should be posted university-system wide. It was noted that this is such a short posting time period. Jerry said that UPPAC could certainly bring up this issue again to verify the policy and the implementation. Patti noted that APAC support for this policy has really pushed the implementation, and it is important for APAC to indicate their level of support for this policy and that they would not support exceptions to this policy. Jerry will follow up with Bob Lael to reinforce APAC support for the policy and see if Bob should come and discuss this issue with the group.

Natalie noted that Kim Hayden is retiring. She has been the keeper of the AP database. Jeannie volunteered to take this over. This is done through Patti Brown's office. Jeannie will contact her to let her know.

Denny Frueh passed away.

135 Deb Koua's position- three candidates came to campus to visit and  
136 interview. By the next time APAC meets- there should be a hire.

137 8) Adjournment

138 a. Motioned to adjourn by Natalie.

139 b. John Snyder seconded.

140 c. Meeting adjourned at 9:50 a.m.

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142 Next meeting –December 9, 2010, 9:00 a.m. Brookens 204D